

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting Wednesday 17th August 2022 at 7.30pm.

PC MEMBERS

Chairman	Mr. R. Peirce
Vice Chair	Mr. K. Davies
	Mrs. L. Bilbe
	Miss H. Booker
	Mr. R. Fletcher
	Ms. A. Mack

Parish Clerk	Ms J. Welham
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1. To receive apologies for absence.
None.

2. To receive Declarations of Interest.
None.

3. Public Forum: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.
2 MOP present, one to observe and one press.

4. To approve Minutes of the Parish Council Meeting 3rd August 2022.
Correction to 7.1 Agreed in principle subject to remaining wet pour repair costs.
Correction to 9. Paragraph re the practice goal be changed to Cllr. Booker had seen on social media, (not been advised) add, Sam Peates had responded on social media and suggested that the PC could support.

Following agreed corrections Approved as a true record.

5. Matters Arising from those Minutes not on the Agenda elsewhere.
Clerk advised that the recording device had been purchased and will be ready to use for the next and ongoing meetings.

6. Planning Applications to consider all applications received from SODC and any other applications submitted and published by SODC between the circulation of this agenda and the meeting.

P22/S2666/FUL Change of use of part of the existing farm area at James Farm B8 storage use for the retention of 15 existing metal shipping style storage container units. To add a further 5 metal style shipping container units to make a total of 20 containers at the site and to include access. James Farm South Stoke Road Woodcote RG8 0PL.

Resolved no objections to the existing 15 units, but object to the additional 6 units for the following;

- The Parish Council object to the additional 6 units, The units could be used as workshops how will this be controlled?
- Storage of any controlled substances must be monitored, there is not provision for this.
- Neighbours have concerns about noise, there should be a condition for controlled hours of use to exclude Sundays and Bank Holidays and be standard working hours and no evening usage, to minimise noise.
- Concerns that the units may be used for waste disposal storage.

- Large HGV vehicles will need to access the site, the PC request a transport statement.

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P22/S2702/HH Proposed first floor side extension by placing a room above garage and placing roof dormers to the front and rear of the extension. 25 White House Road Woodcote RG8 0RX.
Resolved no objections.

P22/S2565/HH Part single storey, part two storey rear extensions, two storey front extension, front and rear facing dormer windows, and conversion of existing garage to habitable accommodation. Ridgewood, Beech Lane, Woodcote.
Resolved No objections subject to all previous conditions.

6.1 Applications Granted by SODC

P22/S2032/HH Application proposal, including any amendments : Single storey store outbuilding.
Site Location : 4 Wayside Green Woodcote RG8 0QJ.

P22/S2117/FUL Application proposal, including any amendments : Alterations to existing external doorway to re-form as a window opening Site Location : The Oratory School The Oratory Drive Woodcote RG8 0PJ.

6.2 Applications Refused by SODC

None.

6.3 Other Planning Matters that may require a decision.

NHP2 SODC referendum confirmed for 29th September 2022.

P20/S4302/FUL – Basketball pitch Folly Field review.

The VGC had drawn up a new planning application to change the size of the court to 26m x 16m wide. Discussions on various options for court size, and confirm that the court is for community use and there is no formal competition structure.

Resolved Hold the planning application, Cllr. Mack to email or speak to the VGC regarding the court size and report back at the next meeting.

Cllr. Booker requested that the Clerk checks SODC Planning register before issuing agendas to ensure all planning applications are included, due to an application being missed that she had found, this was added to the meeting, but she stated timing was very short.

7. Finance review and approve payments, note receipts.

Payment list 5th August to 28th August 2022

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
05/08/2022	HMRC	SO	£592.06	Monthly contributions
05/08/2022	Speak-IT Solutions Ltd	VISA CARD	£107.12	Recording device replmt trolley unit
09/08/2022	ABA Construction Ltd	BACS	£483.00	cableway
11/08/2022	Higgs Group	BACS	£86.41	Consultation Survey
18/08/2022	M & C Landscapes	BACS	£1,688.14	July Grass cutting
18/08/2022	Premier Heating Solutions	BACS	£217.20	Toilet Syphon replacement
18/08/2022	Premier Heating Solutions	BACS	£480.00	Gas Boilers service x 3
28/08/2022	J. Welham	SO	£1,494.41	August Salary
28/08/2022	L. Crockett	SO	£224.22	Litter Picking

28/08/2022	T. Smallbone	BACS	£35.00	Aug War Memorial Garden	36
			£5,407.56		

APPROVED

Noted no receipts.

7.1 Quotations/Grants received for review/approval.

SR Digital – fourth camera for Village Hall. Provide camera, cabling installation & labour £363.00
Resolved to accept.

Zurich Insurance – PC Insurance renewal. Annual renewal £2429.99 increase of 3.5%.
Resolved to accept.

Play Ground surface – review quotes again.

Cllr. Davies gave a presentation of the play area, the position to date and cost comparisons.

Clerk had samples of the Eco Surface. Concluded to just cover one area.

Then Cllr. Booker commented that the ROSPA report was September 2021 and the next annual inspection was imminent.

Resolved meet with inspector at the next inspection to ask for views inputs on playground surface and potential replacements. Clerk to action.

7.2 CIL Funds – Agree and minute funds paid directly to PC Bank account.

Resolved Parish Council require that CIL Funds are paid directly to their bank account, Clerk to advise SODC.

8. Village Consultation – review.

Cllrs Booker and Davies still working through the comments and ideas. The PC cannot respond to all general comments, however, will sign post the consultees to the correct authorities such as SODC, OCC, police etc.

Vice Chairman Davies stated he is happy to Chair a working group for the Village Hall refurbishment and involve other stakeholders and residents who volunteer to the group.

Resolved target early September to be set up and report list of names at the next PC meeting 7th September.

9. To receive Minutes from Other Village Groups – to note & take questions on minutes.

Village Green committee minutes already circulated, no questions arising.

10. Other Matters for Chairman to consider any matters arising after agenda published.

The Chairman advised that this agenda item will no longer be included and be replaced by an Agenda item Matters for next Agenda. He emphasised that members need to advise the Clerk of items for the agenda outside of the meeting at least 5 clear working days before. See Standing Order 9.

Cllr. Bilbe asked if there was any feedback re the Ponds?

The Clerk advised that the Environment Agency had not replied to two emails and a voice message, will chase again.

Vice Chairman advised that County Council Sudbury had offered to buy more trees for Woodcote, He had suggested a copse in the allotment area. Agreed to invite CC to the next meeting.

Cllr. Fletcher circulated a list of the pricing for height barriers to the Village Hall carpark for members to study and requested that an agenda item be added for the next meeting.

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11. Correspondence – to consider & review any received.

None.

12. To note date of the next PC meeting: Wednesday 7th September 2022

Meeting closed 21.24

Signed.....Date.....